



**EASTERN KERN AIR POLLUTION  
CONTROL DISTRICT**

**FINAL BUDGET**

**FISCAL YEAR 2017-2018**

**BUDGET UNIT 9149  
AIR POLLUTION CONTROL DISTRICT**

**SEPTEMBER 21, 2017**

**2700 "M" STREET, SUITE 302  
BAKERSFIELD, CA 93301-2370  
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# EASTERN KERN AIR POLLUTION CONTROL DISTRICT



Full Time Positions 10 Current  
Part Time Positions 0

# EASTERN KERN AIR POLLUTION CONTROL DISTRICT

Department Head: Glen E. Stephens

Budget Unit 9149

	FY 2015-2016	FY 2016-2017		FY 2017-2018
	Actuals	Approved Budget	Actuals	Department Request
Appropriations for Contingencies		\$20,000	\$0	\$20,000
Salaries and Employee Benefits	\$1,230,881	\$1,312,800	\$1,220,411	\$1,449,100
Services & Supplies	\$816,289	\$1,747,100	\$924,378	\$1,669,200
Other Charges	\$44,272	\$80,100	\$67,469	\$15,000
Fixed Assets	\$75,000	\$79,700	\$36,800	\$77,500
	<b>\$2,166,442</b>	<b>\$3,239,700</b>	<b>\$2,249,058</b>	<b>\$3,230,800</b>
Less Program Revenues	\$2,420,982	\$3,179,700	\$2,410,377	\$3,124,600
<b>Net Fund Balance Available</b>	<b>\$254,540</b>	<b>(\$60,000)</b>	<b>\$161,319</b>	<b>(\$106,200)</b>
NET REDUCTION TO RESERVES	(\$254,540)	\$60,000	(\$161,319)	\$106,200
<b>POSITION SUMMARY:</b>				
<b>Authorized Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Actual Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

### CHANGES FROM FY 2016-2017 ADOPTED BUDGET (Amounts in parentheses indicate decreases)

2017-2018 Budget Request	\$3,230,800	
2016-2017 Adopted Budget	\$3,239,700	
	(\$8,900)	-0.27%

Acct Key	Description	Prior Yr Actuals FY 2015-2016	Current Adopted FY 2016-2017	Actuals FY 2016-2017	Budget Request 2017-2018
<b>---Revenue---</b>					
3355	Authority to Construct Fees	\$386,269	\$83,500	\$127,356	\$58,600
3370	Variance Request Fees	\$1,125	\$2,400	\$0	\$2,400
3378	Dust Plan Fees	\$3,960	\$5,400	\$3,840	\$3,700
3379	Banking Certificate Fees	\$2,495	\$2,900	\$3,155	\$2,000
3380	Permit to Operate Fees	\$960,409	\$1,073,500	\$1,111,026	\$1,277,000
3382	Excess Emission Fees	\$8,494	\$7,000	\$0	\$0
3550	Forfeitures & Penalties	\$18,425	\$20,000	\$12,775	\$10,000
3605	Interest on Bank Deposits	\$9,787	\$8,500	\$22,737	\$11,000
3973	DMV Funds	\$755,834	\$1,308,100	\$766,223	\$1,171,300
3974	State Aid-Subvention	\$48,438	\$48,500	\$39,900	\$39,900
3975	State Aid-EPA Pass Through	\$63,726	\$75,100	\$75,953	\$51,200
4223	Carl Moyer Program	\$0	\$356,400	\$87,819	\$333,500
4681	Application/Processing	\$75,120	\$50,000	\$49,485	\$47,500
4687	Overtime Processing Fees	\$0	\$5,000	\$0	\$5,000
5267	Asbestos Removal Fees	\$41,475	\$30,000	\$20,125	\$30,000
5269	Administrative Fees	\$39,675	\$84,400	\$84,998	\$65,800
5275	Photo Copy Charges	\$18	\$200	\$26	\$200
5282	Rules & Regulations Sales	\$200	\$300	\$0	\$0
5445	Miscellaneous Revenue	\$574	\$1,000	\$2	\$500
5976	Other Funding Source-Depreciation	\$4,958	\$17,500	\$4,958	\$15,000
<b>---TOTAL REVENUE---</b>		<b>\$2,420,982</b>	<b>\$3,179,700</b>	<b>\$2,410,377</b>	<b>\$3,124,600</b>
6040	Appropriation for Contingencies	\$0	\$20,000	\$0	\$20,000
<b>-Salaries and Benefits-</b>					
6110	Salaries - Regular	\$663,844	\$692,800	\$654,711	\$770,700
6120	Salaries & Wages Overtime	\$0	\$5,000	\$0	\$5,000
6200	Salaries & Wages Extra Help			\$7,726	\$0
6410	Fica Contribution	\$50,591	\$55,200	\$50,315	\$62,200
6420	County Retirement	\$345,615	\$355,800	\$337,081	\$395,600
6425	Deferred Comp Match	\$20,214	\$23,400	\$19,935	\$28,500
6510	Employee Health Benefits	\$123,004	\$150,100	\$123,286	\$152,700
6550	Retired Emp Med Insurance	\$6,823	\$7,600	\$4,290	\$9,700
6570	Unemployment Insurance	\$0	\$1,800	\$1,740	\$0
6580	Qualified Flexible Benefits	\$19,039	\$19,400	\$19,329	\$21,700
6600	Workers Compensation Ins-ISF	\$1,752	\$1,700	\$1,996	\$3,000
<b>---TOTAL SALARIES---</b>		<b>\$1,230,881</b>	<b>\$1,312,800</b>	<b>\$1,220,411</b>	<b>\$1,449,100</b>
<b>---Services &amp; Supplies---</b>					
6841	Communications - Telephone	\$7,141	\$8,500	\$6,494	\$8,300
6900	Insurance	\$23,285	\$24,900	\$29,577	\$29,600
7001	Maint Structure, Imp. & Grounds	\$4,509	\$22,300	\$4,213	\$42,300
7400	Membership	\$1,895	\$2,000	\$2,200	\$2,500
7446	Office Expense - Purchasing Card	\$20,349	\$26,500	\$30,697	\$45,900
7450	Office Expense	\$16,136	\$19,500	\$8,127	\$12,000
7452	Office Expense - Postage	\$3,290	\$5,000	\$4,023	\$5,000
7455	Books/Subscriptions	\$459	\$500	\$262	\$500
7456	Office Expense - Equipment	\$25,878	\$19,200	\$0	\$17,200
7500	Professional & Special Services	\$72,873	\$366,300	\$84,113	\$335,200

Acct Key	Description	Actuals FY 2015 -2016	Current Adopted FY 2016-2017	Actuals FY 2016-2017	Budget Request 2017-2018
7525	PSS/Data Processing	\$4,646	\$8,800	\$4,457	\$17,100
7545	PSS/Contracts	\$558,287	\$1,146,300	\$673,092	\$1,056,800
7600	Publications & Legal Notices	\$962	\$2,500	\$1,460	\$2,500
7630	Rent & Lease Equipment	\$3,145	\$6,600	\$3,679	\$6,600
7650	Rent & Lease - Structure	\$10,980	\$11,300	\$10,980	\$11,300
7740	Transportation & Travel	\$7,203	\$7,200	\$7,067	\$7,200
7745	TT/County Garage	\$32,917	\$38,900	\$34,704	\$38,400
7750	TT/Personal Vehicle Mileage	\$2,339	\$2,500	\$1,701	\$2,500
7755	TT/Out of County Travel	\$8,448	\$12,500	\$9,111	\$12,500
7780	Utilities	\$11,548	\$15,800	\$8,419	\$15,800
<b>---TOTAL SERVICES &amp; SUPPLIES---</b>		<b>\$816,289</b>	<b>\$1,747,100</b>	<b>\$924,378</b>	<b>\$1,669,200</b>
<b>---Other Charges---</b>					
7971	County Cost Allocation	\$39,314	\$62,600	\$62,511	\$0
7990	Misc. Depreciation	\$4,958	\$17,500	\$4,958	\$15,000
<b>---TOTAL OTHER CHARGES---</b>		<b>\$44,272</b>	<b>\$80,100</b>	<b>\$67,469</b>	<b>\$15,000</b>
<b>--- Fixed Assets ---</b>					
8601	Ridgecrest Monitor Upgrade	\$75,000	\$79,700	\$36,800	\$77,500
<b>--FIXED ASSETS--</b>		<b>\$75,000</b>	<b>\$79,700</b>	<b>\$36,800</b>	<b>\$77,500</b>
<b>Total Expense</b>		<b>\$2,166,442</b>	<b>\$3,239,700</b>	<b>\$2,249,057</b>	<b>\$3,230,800</b>
Cost to EKAPCD Reserve		<b>\$254,540</b>	<b>(\$60,000)</b>	<b>\$161,320</b>	<b>(\$106,200)</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit  
9149

Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**

Fiscal Year  
2017-2018

<b>Expenditure Acct. No.</b>	<b>Account Title</b>	<b>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</b>
7500	Professional & Specialized Services	\$18,500 - Computer Servcies (DSA) \$20,000 County Counsel \$2,500 - Variance Hearings \$14,000 - EKAPCD annual fiscal audit & State Controller Report \$9,310 - Contractor assistance for maintenance & calibration of instruments (Ecotech) (DMV-2766) \$11,531 - Consultant for data base and billing software upgrade (DMV-2766) Amendments to Agreement \$350 - Alarm System Tehachapi Field Office (DMV-2766) \$4,600 - Quantum - Software Maintenance \$4,400 - Web Access Portal McGree Property (Ecotech) (DMV-2766) \$25,000 - AVDCG - Mitigation Measures in Cantil & Rancho Seco Areas (DMV-2766) \$125,000 Cantil and Cummins Valley Dust Control Projects (DMV-2766) \$50,000 - ITS Video Conference Tehachapi/Ridgecrest (DMV-2766) \$35,000 - Web Access Portal for Solor Facilities (Ecotech) (DMV-2766) \$15,000 - Joel Craig - Training Ridgecrest Monitor (DMV-2766)
		<b>\$335,200</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit 9149                      Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**                      Fiscal Year 2017-2018

<b>Expenditure Acct. No.</b>	<b>Account Title</b>	<b>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</b>
7545	PSS/Contracts	<p><b>DMV GRANT/AB-2766 Program - \$330,599.08</b></p> <p>\$26,000 - Camp Erwin Owen - Vanpool                      \$45,279 - County of Kern Human Resources - Video Conference Upgrade                      \$50,000- US Borax - EV Charging Station                      \$49,280 - William Blackburn, Road Paving Jeffery Rd &amp; Glen Oaks Lane, Tehachapi                      \$20,985.30 - Doulgas Donckels - Road Paving Adalante Court, Tehachapi                      \$38,999.93 - Evan Gardner - Road Paving Oak Pass Ave, Tehachapi                      \$5,220 - Robert Gardner - Road Paving Pellisier Rd, Tehachapi                      \$47,166 - Robert Jones - Road Paving Pine Tree Mine Rd &amp; Raymond Ct. Tehachapi                      \$47,668.85 - Brady Rennie - Road Paving Larkspur Ave. Tehachapi</p> <p><b>PRIOR YEAR DMV GRANT/AB-2766</b></p> <p><b>\$1,623</b> - Project Clean Air Mechanic Training Final Payment</p> <p><b>\$61,000</b> - Vehicle Voucher Program</p> <p><b>Carl Moyer Program - \$333,553.62</b>                      \$109,632.28 - Southern Kern Unified School District #07-003-2017 Year 18                      \$367.72 - Southern Kern Unified School District #07-003-2017 Interest Year 18                      \$48,553.62 - Year 18                      \$175,000 - Year 19</p> <p><b>AB-923 - \$330,000</b>                      \$110,000 - Tehachapi Unified School District #07-002-2017                      \$110,000 - Sierra Sand Unified School District #01-001-2017                      \$110,000 - School Bus Program</p> <p align="right"><b>\$1,056,800</b></p>





**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit: 9149                      Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**                      Fiscal Year: 2017-2018

<b>Expenditure Acct. No.</b>	<b>Account Title</b>	<b>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</b>
6420	County Retirement	Self Explanatory - \$395,611 Based on Kern County Tables
		<b>\$395,600</b>
6425	Matching Deferred Comp	Self Explanatory - \$28,497 Based on Kern County Tables
		<b>\$28,500</b>
6510	Employee Health Benefits	Self Explanatory - \$152,621 Based on Kern County Tables
		<b>\$152,700</b>
6550	Retired Employees Medical Insurance	Self Explanatory - \$9,653 Based on Kern County Tables
		<b>\$9,700</b>
6570	Unemployment Insurance	Self Explanatory - 0 Based on Kern County Tables
		<b>\$0</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit 9149      Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**      Fiscal Year 2017-2018

<b>Expenditure Acct. No.</b>	<b>Account Title</b>	<b>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</b>	
6580	Qualified Flexible Benefits	Self Explanatory - \$21,658 Based on Kern County Tables	<b>\$21,700</b>
6600	Workers Compensation Insurance	Self Explanatory - \$3,009 Based on Kern County Tables	<b>\$3,000</b>
6841	Communications-Telephone	\$4,300 - Estimated for telephone charges per information systems \$3,000 Office Phone Lines \$1,300 - Mojave DSL Line <b>(DM V-2766)</b> \$1,800 - AT&T - Staff cell phones \$1,000 - Verizon - Tehachapi Monitor Communication <b>(DM V-2766)</b> \$1,200 - Ridgecrest Monitor Communication <b>(DM V-2766)</b>	<b>\$8,300</b>
6900	Insurance	\$2,600 - Insurance coverage for Mojave & Tehachapi Monitoring Stations <b>(DM V-2766)</b> \$14,000 - Special Liability Insurance \$8,333 - County General Liability \$60 - Crime & Cyber \$230 - Earthquake, Fire Vehicles \$1,300 - Insurance coverage for Ridgecrest Monitoring Station <b>(DM V-2766)</b> \$3,009 - Worker Comps	<b>\$29,600</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit  
9149

Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**

Fiscal Year  
2017-2018

<i>Expenditure Acct. No.</i>	<i>Account Title</i>	<i>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</i>	
7001	Maintenance-Struct, Imp. & Grounds	\$804 - Maintenance cost estimate from General Services \$5,000 - Custodial cost estimated from General Services \$500 - Misc. Maintenance \$36,000 - Bakersfield Office Remodel or Move Across the Hall	<b>\$42,300</b>
7400	Membership	\$2,200 - California Air Pollution Control Officers Association \$200 - Air & Waste Management Association - AWMA \$50 - Local Chapter AWMA	<b>\$2,500</b>
7446	Office Expense - Co. Purchasing Card	\$45,900 - Purchasing Card Misc. Office Items, GPS, Training, Registrations, Postal Pick Up, Printer, Tel Tech Upgrade. Etc. \$12,700 Computers - \$3,000 Monitors - \$1,500 Lap Top - \$1,700 Air Monitoring Support Equipment - <b>(\$10,000 - DM V-2766)</b> Monitor Parts & Supplies - <b>(\$10,000 - DM V-2766)</b> Lab Samples <b>(\$4,500 - DM V-2766)</b> Speed Signs <b>(\$2,500 - DM V-2766)</b>	<b>\$45,900</b>
7450	Office Expense	\$8,000 - Office Depot \$1,500 - Misc. Office Expense (Service Awards, \$350-Sparklett, \$100 Simplex, etc.) \$500 - Lab Samples <b>(\$500 - DM V-2766)</b> \$1,500 - Advanced Data Storage \$500 - Metro Record (Shredding)	<b>\$12,000</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit  
9149

Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**

Fiscal Year  
2017-2018

<i>Expenditure Acct. No.</i>	<i>Account Title</i>	<i>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</i>
7452	Office Expense - Postage	Based on projected departmental needs (i.e., public notices, billing etc.) (\$5,000 Interoffice, Fed Ex, UPS, etc.)  <b>\$5,000</b>
7455	Office Expense - Books & Subscriptions	Reference publications as needed.  <b>\$500</b>
7456	Office Expense - Equipment	Office Furniture \$10,000 - Receptionist Area \$4,000 - Chairs \$3,000 - Contingent \$200 - Conference Room Table  <b>\$17,200</b>
7500	Professional & Specialized Services	\$18,500 - Computer Servcies (DSA) \$20,000 County Counsel \$2,500 - Variance Hearings \$14,000 - EKAPCD annual fiscal audit & State Controller Report \$9,310 - Contractor assistance for maintenance & calibration of instruments (Ecotech) <b>(DM V-2766)</b> \$11,531 - Consultant for data base and billing software upgrade <b>(DM V-2766)</b> Amendments to Agreement \$350 - Alarm System Tehachapi Field Office <b>(DM V-2766)</b> \$4,600 - Quantum - Software Maintenance \$4,400 - Web A ccess Portal McGree Property (Ecotech) <b>(DM V-2766)</b> \$25,000 - AVDCG - Mitigation Measures in Cantil & Rancho Seco Areas <b>(DM V-2766)</b> \$125,000 Cantil and Cummins Valley Dust Control Projects <b>(DM V-2766)</b> \$50,000 - ITS Video Conference Tehachapi/Ridgecrest <b>(DM V-2766)</b> \$35,000 - Web Access Portal for Solor Facilities (Ecotech) <b>(DM V-2766)</b> \$15,000 - Joel Craig - Training Ridgecrest Monitor <b>(DM V-2766)</b>  <b>\$335,200</b>

**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit 9149                      Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**                      Fiscal Year 2017-2018

<b>Expenditure Acct. No.</b>	<b>Account Title</b>	<b>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</b>
7525	PSS/Data Processing	\$2,476 - WAN \$10 - Back Up Server \$48 - Reflections \$504 - County Internet \$108 - 10GB Server Update \$1,000 - Misc. parts, cables, Software Upgrades \$10 - Cloud Storage/\$800 - Email Archive Groupwise \$454 - PSB/Downtown Microwave \$1,600 - Wire Closet Switch \$1,100 - Internet Tehachapi Office <b>(DM V-2766)</b> \$78 - APC Net Shelter (server room AC) maintenance \$9 - TI - PSB Downtown \$1,686 - (12) VLA Windows Server \$1,760 - Enterprise Agreement \$175 - Anti Virus Software \$80 - Trackit Maintenance \$73 - Avaya Network \$41 - VEEAM \$1,100 - Remote Location Router ( Tehachapi) \$2,500 - PBS Camera Extension \$1,000 - Training Room \$469 - MS365 <span style="float: right;"><b>\$17,100</b></span>
7545	PSS/Contracts	<p><b>DM V GRANT/AB-2766 Program - \$330,599.08</b></p> \$26,000 - Camp Erwin Owen - Vanpool \$45,279 - County of Kern Human Resources - Video Conference Upgrade \$50,000- US Borax - EV Charging Station \$49,280 - William Blackburn, Road Paving Jeffery Rd & Glen Oaks Lane, Tehachapi \$20,985.30 - Doulgas Donckels - Road Paving Adalante Court, Tehachapi \$38,999.93 - Evan Gardner - Road Paving Oak Pass Ave, Tehachapi \$5,220 - Robert Gardner - Road Paving Pellisier Rd, Tehachapi \$47,166 - Robert Jones - Road Paving Pine Tree Mine Rd & Raymond Ct. Tehachapi \$47,668.85 - Brady Rennie - Road Paving Larkspur Ave. Tehachapi <p><b>PRIOR YEAR DM V GRANT/AB-2766</b></p> <p><b>\$1,623</b> - Project Clean Air Mechanic Training Final Payment</p> <p><b>\$61,000</b> - Vehicle Voucher Program</p> <p><b>Carl Moyer Program - \$333,553.62</b></p> \$109,632.28 - Southern Kern Unified School District #07-003-2017 Year 18 \$367.72 - Southern Kern Unified School District #07-003-2017 Interest Year 18 \$48,553.62 - Year 18 \$175,000 - Year 19 <p><b>AB-923 - \$330,000</b></p> \$110,000 - Tehachapi Unified School District #07-002-2017 \$110,000 - Sierra Sand Unified School District #01-001-2017 \$110,000 - School Bus Program <span style="float: right;"><b>\$1,056,800</b></span>





**SERVICES AND SUPPLIES OTHER CHANGES, INTRAFUND TRANSFERS REQUEST**

Budget Unit 9149      Budget Unit Title: **AIR POLLUTION CONTROL DISTRICT**      Fiscal Year 2017-2018

<i>Expenditure Acct. No.</i>	<i>Account Title</i>	<i>Itemization of Requested Account Total and Explanation of Significant Changes from Current Year Amount</i>	
7971	County Cost Allocation	Per CAO's Office \$0 - Claimable Cost <b>(DMV-2766)</b>	\$0
7990	Depreciation	Misc. Depreciation \$4,957.59 - (2) E-Barn - McGee Property \$10,042.41 - Ridgecrest Monitor IWVWD	\$15,000
8000	Ridgecrest Monitor Upgrade	Ridgecrest Monitoring Station Upgrade \$57,150 - Air Sciences <b>(DMV-2766)</b> \$20,310 - AC Electric Company Ridgecrest Monitor #05-003-2017 <b>(DMV-2766)</b>	\$77,500
		<b>DEPARTMENT REQUEST</b>	<b>\$3,230,800</b>



## REVENUE REQUEST

Budget Unit No: 9149

Budget Unit Title: EASTERN KERN AIR POLLUTION CONTROL DISTRICT

For Fiscal Year: 2017-2018

Revenue Acct. No.	Revenue Account Title	Breakdown of Budget Year Estimate and Explanation of Significant Changes From Current Year Amount
3355	Authorities to Construct	This key includes ATC filing and initial permit fees. \$30,000 - Filing & Intial Permit Fees \$28,000 - Solar Facilities Intital Fees \$600 - Solar Facilities Filing Fees  <div style="text-align: right;"><b>\$58,600</b></div>
3370	Variance Petitions	We expect to conduct four variance hearings each with average filing fees of \$600.  <div style="text-align: right;"><b>\$2,400</b></div>
3378	Dust Plan Fees	We expect to receive 31 Dust Plans. \$2,760 - 23 Solar Facilities \$360 - 3 Cement Plants \$600 - 5 - Misc.  <div style="text-align: right;"><b>\$3,700</b></div>
3379	Banking Certificates	We expect to issue 16 certificates @ \$125 each.  <div style="text-align: right;"><b>\$2,000</b></div>
3380	Permits to Operate	\$766,000 - Permits to Operate \$34,000 - Portable Equipment Inspections Fee \$2,050 - TSE \$19,400 - Title V National Cement, US Borax & Golden Queen \$127,000 - Green House Gas Fee \$1,500 - AG \$327,000 - Solar Permit to Operate  <div style="text-align: right;"><b>\$1,277,000</b></div>







