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# Eastern Kern

Air Pollution Control District

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Glen E. Stephens, P.E.  
Air Pollution Control Officer

November 5, 2020

Board of Directors  
Eastern Kern APCD  
2700 "M" Street, Suite 302  
Bakersfield, CA 93301

SUBJECT: Architect for New Field Office Space with Board/Meeting Room and Other Items

Honorable Board:

District Staff is proceeding with procurement of a new field office with Board/Meeting room (2,828-sq.ft.) at 414 W. Tehachapi Blvd, Space D. Utilizing the Kern County Purchasing Department, District Staff procured an architect, Paul Dhanens Architect, Inc., to complete tenant improvement schematics, plans, specifications, and permits for the proposed space. A copy of the agreement with scope of services is attached.

The cost of the architect's services is \$9,100 with total cost not to exceed \$20,000. As stated previously, the total cost, including construction cost, are estimated not to exceed \$127,000.

District Staff is requesting your Board approve the Air Pollution Control Officer (APCO) to utilize Paul Dhanens Architect, Inc. for tenant improvement schematics, plans, specifications, and permits. Additionally, District Staff is requesting your Board approve the APCO to do all other things necessary to facilitate operation of the new District field office with the Board/Meeting room. The APCO will provide periodic updates and the estimated cost will not be exceeded without prior Board approval.

Sincerely,

Glen E. Stephens, P.E.  
Air Pollution Control Officer

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